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**From:** Hanchett, James (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=JAMES.HANCHETT]  
**Sent:** 8/1/2012 11:21:25 AM  
**To:** Salem, Sharon (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=Sharon.Salem]; Farak, Sonja (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=Sonja.Farak]; Pontes, Rebecca (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=Rebecca.Pontes]  
**Subject:** FW: health insurance  
**Attachments:** Human Resources Directory.doc  
**Importance:** High

Jim Hanchett  
Department of State Police  
Amherst Drug Lab  
Room N251 Morrill I  
637 North Pleasant Street  
Amherst, MA 01003  
Phone 413-545-2607  
Fax 413-545-2608  
Cell [REDACTED]

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**From:** Renczkowski, Daniel (DPH)  
**Sent:** Wednesday, August 01, 2012 7:03 AM  
**To:** Hanchett, James (DPH)  
**Subject:** FW: health insurance  
**Importance:** High

Hey Jim. I don't have your team's email addresses handy but I thought this directory may be useful to everyone.

-Dan

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**From:** Givhan, Shawn (POL)  
**Sent:** Tuesday, July 31, 2012 11:17 PM  
**To:** Renczkowski, Daniel (DPH)  
**Cc:** Faiola, Michael (POL); Howard, Michael (POL)  
**Subject:** RE: health insurance  
**Importance:** High

Hi Dan,

Mike Faiola is our Group Insurance Coordinator. Mike can be reached by phone at 508-820-2655 or email at [michael.faiola@massmail.state.ma.us](mailto:michael.faiola@massmail.state.ma.us). Mike works from 9:00 a.m. to 5:00 p.m. on Wednesdays, and from 8:00 a.m. to 4:00 p.m. on all other workdays.

Attached is a directory of HR staff and services for your reference. We will be distributing this document to all former DPH employees in person by mid-August, but you may feel free to share it with anyone else in the lab who might need to reach us immediately. Thank you.

Shawn T. Givhan, Human Resources Director  
Department of State Police  
(508) 820-2656 [phone]  
(508) 820-2211 [fax]